

GSA Federal Acquisition Services

User Guide – eOffer/eMod

Version 1.7

IV - Signature Process

Federal Acquisition Service Contract Administration Division Solicitation Services Tools

November 19, 2011



REVISION HISTORY

VERSION	DATE	RELEASE	REVISION DESCRIPTION
1.0	08/01/2010	Initial	Initial Document
1.1	09/21/2010	1008	1008 Release
1.2	11/13/2010	1011	1011 Release
1.3	02/12/2011	1102	1102 Release
1.4	05/21/2011	1105	1105 Release
1.5	08/13/2011	1108	1108 Release
1.6	09/26/2011	1109	1109 Release
1.7	11/19/2011	1111	1111 Release



TABLE OF CONTENTS

4 SIGNATURE PROCESS

4.1 Reviewing and eSigning the Contract Package	4
4.2 Rejecting the Contract Package	10
4.3 Downloading the Package (Windows Version)	11
4.4 Downloading the Package (Non-Windows Version)	15



4 SIGNATURE PROCESS

The signature process described in this section applies to eOffer, eMod and Express eOffer with some variations. The process described here is more specific to eOffer.

4.1 Reviewing and eSigning the Contract Package

Upon award of the contract, the Contract Specialist will create a contract package to be approved and signed by the Vendor. A Vendor Notification for Proposal eSignature will be sent in the form of an email with instructions to review and sign the proposal.

٢	ors@gsa.gov 02/03/2010 11:45 AM	cc bcc Subject	John.doe@gsa.gov Vendor Notification for Proposal eSignature
Dear Si This is (ACME browser <u>http://e</u> This is	ir/Madam to notify you that a proposal Management Concepts Inc.) window to review our your pr offer.gsa.gov an auto generated email. Please	for the eoffer # (AG is ready for your r coposal. se do not reply to th	GICR7XJ) submitted by you against solicitation 2FYB-SK-050009-B for review and eSignature. Please click or paste the following URL in a uis email address.

- a) Click the URL in the email to begin the review and signature process.
- b) After the login process is complete the *My* eOFFERS page will be displayed.

MY e	OFFERS ::	ACME MANAGEME		INC.		
New	eOffers					Note: If your offer contains set aside and non
Selec	t Solicitation	(0 I I I 007DMO)	Action			set aside SINS then
ZRIMS	S-BM-200808-B Refresh#21	(Schedule 007BMS) Y	Submit Online			you will see 2
						packages one for
Saveo	l eOffers					each type of Silv.
lick or	the ID to view the event log for	or an Offer	ato		Statue	Actions
Jothing	found to display	Lasi opu	ale		Status	Actions
Submi Click or D	itted eOffers the ID to view the event log for Solicitation	or an Offer Last Upd	ate		Status	Actions
lothing	g found to display.					· · · · · · · · · · · · · · · · · · ·
Signe Click or	d eOffers In the ID to view the event log fi	or an Offer				
D	Solicitation	Last Update	Status	Actions		
AGICR	7XJ 2FYB-SK-050009-B Refresh#2	2010-02-03 11:35:14.	64 Ready for Ver dor esign	View C	Offer	Sign Package View Package
	2FYB-SK-050009-B	2010-02-03	Ready for Vendor	1 Marine		



c) The package created by the Contracting Specialist will be displayed under **Signed eOffers.** You may <u>View Offer</u>, <u>View Package</u> or <u>Sign Package</u> (as shown in 4.1(b)). In case of an eMod it would be under the **Signed Modifications** section.

New	eOffers					
Select	t Solicitation		Action			
2BMS	-BM-200808-B Refresh#21(Sch	nedule 007BMS) 🔽	Submit Online			
aved	eOffers					
lick on	the ID to view the event log for a	n Offer				
2	Solicitation	Last Upd	ate	Status	Action	IS
lothing	found to display.					
ubmi	tted eOffers					
lick on	the ID to view the event log for a	n Offer				
D	Solicitation	Last Upd	ate	Status	Action	IS
lothing	found to display.					
lianer	eOffers					
lick on	the ID to view the event log for a	n Offer				
D	Solicitation	Last Update	Status	Actions		
	2EYB-SK-050009-B		- Ready for Vendor		<u> </u>	

10	Concitation	Last opdate	otatus	Actions		
AGICR7	J 2FYB-SK-050009-B Refresh#2	2010-02-03 11:35:14.64	Ready for Vendor esign	View Offer	Sign Package View Package]
AGICR7	J 2FYB-SK-050009-B Refresh#2	2010-02-03 11:34:12.376	Ready for Vendor esign	View Offer	Sign Package View Package]

d) To view the offer click the *View Offer* button shown above and you will be able to review all your responses as well as all the documents.

Company Name:	Acme Management Concepts, Inc.	Status:	Read Only
Solicitation Number	: 2FYB-SK-050009-B Refresh# 2 View PDF	Schedule Number	: Schedule 07702

View Responses

Туре	Name	Actions
Offer Response	Offer Response	Review
Form 1449	Form 1449	Review
Letters of Supply	Supply Letter	Review
Authorized Dealer(s) Information	Dealer Information	Review
Fire Or Casuality Safety Standards	Safety Standard	Review
Discounting Policies	Discount Policy	Review
Exceptions to Certs and Reps - 52.212-3	Exceptions	Review
First Article Testing and Approval	Article Testing	Review
ORCA Responses	Orca.pdf	Review
Authorized Dealer(s) Information	Dealer Information	Review



e) To simply review the contract package (Form 1449), click *View Package* (see 4.1c) then click *Continue.*

Company Name: Solicitation Number:	Acme Management Concepts, Inc. 2FYB-SK-050009-B Refresh# 2 View PDF	Status: Schedule Num	Read Only ber: Schedule 07702
- View Package	View Sign Contract Package		
	Do you really want to view this contract package ?		
	Continue		

f) On the next screen click the link 'Review and Accept'.

Company Name: Acme Management Concepts, Inc.

Company Name: Acme Management Concepts, Inc.		
Solicitation Number: 2FYB-SK-050009-B Refresh Number: 2		
	VIEW eOFFER	
The following docum	nents must be reviewed and acc	epted before signing.
Documents *Required		
Name	Status	Actions
Standard Form 1449	Not Accepted	Review and Accept*
Exit		

g) This will allow you to view the **Standard Form 1449** as shown below. In case of eMod it will be the Form SF 30.

		VIEW DOCUI	MENT		
rd Form 1449					
SOLICITATION/CONTR OFFEROR TO COM	ACT/ORDER FOR	COMMERCIAL ITEMS 2, 17, 23, 24, & 30	1. REQUISITION	NUMBER	PAGE 1 OF
CONTRACT NO. GS07F0051W	3. AWARD/EFFECTIVE DATE Refer to 31c	4. ORDER NUMBER	5. SOLICITATION 2FYB-SK REI	N NUMBER (-050009-B FRESH #2	6. SOLICITATION ISSUE DATE 25 Jun 2009
7. FOR SOLICITATION INFORMATION CALL:	a. NAME	REETIAND 2	b. TELEPHONE N calls)	NUMBER (No collect	8. OFFER DUE DATE/ LOCAL TIME
100 STREETIAND 2	CODE		TON IS ED % FOR USINESS	11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED X SEE SCHEDULE	12. DISCOUNT TERMS
STREETSTREE STERLING, VA, 20166			S	13a. THIS (ORDER I 13b. RATING	CONTRACT IS A RATED UNDER DPAS (15 CFR 700)

h) Use the *Back* button at the bottom of the form to get to the previous screen **OR** hit the *Exit* button to navigate back to the **My eOffers** page.



- i) To move on with signing the package, click *Sign Package* (see 4.1c). The *Sign Contract* screen will be displayed.
- j) Click the *Review* link against each document that needs to be reviewed.

mpany Name: Acme Managemen	t Concepts, Inc.	Status:	Read Only
icitation Number: 2FYB-SK-050009-B Re	fresh#2 <u>View PDF</u>	Schedule Nur	nber: Schedule 0770
Sign Contract			
The following documents must be reviewe	ed and accepted before signing.		
Name	Description		Action
Offer.pdf			Review
Exceptions.doc			Review
Doc_From_CO.doc	Price From CO		Review
Discount_Policy.doc			Review
Supply_Letter.doc			Review
Safety_Standard.doc			Review
Article_Testing.doc			Review
Orca.pdf			Review
This_is_a_test_Dealer_Info_Doc.doc			Review

All documents in the eOffer package have been reviewed.



k) After the documents have been reviewed, click the <u>checkbox</u> to confirm and then click **Continue**.

Company Name: Acme Management Concepts, Inc.	
Solicitation Number: 2FYB-SK-050009-B Refresh Number: 2	
E-SIGNATURE CONSENT	
By submitting a proposal to the General Services Administration (GSA) electronically, the Offeror consents to transactions of e-records and GSA and the Offeror	l e-signatures between
Exit	Accept
I) Click Accept to the E-Signature Consent statement.	

Note: This is **consent** for the use of electronic records and signatures tool for this offer only, <u>not an acceptance of the offer</u>. You still have the option to reject the offer.



Back

m) To streamline the e-Signature process, the SF-1449 form is the only document that will be listed for review and acceptance (in case of eMods it will the SF 30 form). Click on the <u>Review and Accept</u> link to move forward to the form. Note that at this time you still have the option to reject by clicking the **Reject eOffer** button.

Company Name: Acme Management	Concepts, Inc.		
Solicitation Number: 2FYB-SK-050009-B R	Refresh Number: 2		Note: The Reject eOffer
	SIGN eOFFE The following documents must be reviewed	R and accepted before signing.	button will reject the package and not the
Documents *Required			eOffer.
Name	Status	Actions	
Standard Form 1449	Not Accepted	Review and Accept*	
Save and Exit		L.	Reject eOffer

n) Review the SF-1449 Form and click *Accept* in the bottom right corner.

icitation Number: 2FYB-SK-0	50009-B Refresh Nu	mber: 2				
		REV	IEW DO	CUMENT		
The follo	wing document must	be reviewed and	accepted be	fore signing.	Click Back to select	t a different document.
lard Form 1449						
SOLICITATION/CONTRA OFFEROR TO COMP	ACT/ORDER FOR LETE BLOCKS 12	COMMERCIAL	. ITEMS & 30	1. REQUISITION	NUMBER	PAGE 1 OF
2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	1	5. SOLICITATION	NUMBER	6. SOLICITATION ISSUE DATE
GS07F0051W	Refer to 31c			2FYB-SK REE	-050009-B FRESH #2	25 Jun 2009
7. FOR SOLICITATION	a.NAME 100 STI	REETIAND 2	1	b. TELEPHONE N calls)	UMBER (No collect	8. OFFER DUE DATE/ LOCAL TIME
I. ISSUED BY	CODE	10. T	THIS ACQUISIT	ON IS D % FOR SINESS	11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED	12. DISCOUNT TERMS
100 STREET1AND 2 STREETSTREE STERLING, VA, 20166			HUBZONE BUSINESS 8(A)	SMALL	13a. THIS C ORDER U 13b. RATING	CONTRACT IS A RATED JNDER DPAS (15 CFR 700)
		NA	ICS: E STANDARD:		14. METHOD OF SOLIC	
5. DELIVER TO	CODE	16. /	ADMINISTERED	BY	R (CODE
ORDERING AGENCY			SEE BLOC	к 9		
7a. CONTRACTOR/ OFFEROR CODE	FACILITY	18a.	PAYMENT WIL	L BE MADE BY	(CODE
INNOVATIVE MANAGEMEN	T CONCEPTS, IN	c.	ORDERING	AGENCY		





o) Click **Sign eOffer.** Again you still have the option to reject the offer.

Company Name: Acme Management Co Solicitation Number: 25VB SK 050000 B Refre	ncepts, Inc.		
Solicitation Number, 21 1B-3X-050003-B Kene	SIGN eOFFER		
The	e following documents must be reviewed an	nd accepted before signing.	
Documents 'Required			
Name	Status	Actions	
Standard Form 1449	Accepted by John Doe	View	
Save and Exit		Sign eQffer	Reject eOffer
b) Click Confirm to " Are yo Company Name: Acme Management Co	u ready to sign this eOffe	er?"	
D) Click Confirm to " Are yo Company Name: Acme Management Co Solicitation Number: 2FYB-SK-050009-B Refre	u ready to sign this eOffe ncepts, Inc. sh Number: 2	er?"	
D) Click Confirm to " Are yo Company Name: Acme Management Co Solicitation Number: 2FYB-SK-050009-B Refre	u ready to sign this eOffe ncepts, Inc. sh Number: 2 SIGN eOFFER Are you ready to sign this	eoffer?	
D) Click Confirm to " Are yo Company Name: Acme Management Co Solicitation Number: 2FYB-SK-050009-B Refre	u ready to sign this eOffe ncepts, Inc. sh Number: 2 SIGN eOFFER Are you ready to sign this	eoffer?	Confirm
 Click Confirm to "Are yo Company Name: Acme Management Co Solicitation Number: 2FYB-SK-050009-B Refree Back The success message w 	u ready to sign this eOffe ncepts, Inc. sh Number: 2 SIGN eOFFER Are you ready to sign this vill display.	eoffer?	Confirm
 c) Click Confirm to "Are yo company Name: Acme Management Co Solicitation Number: 2FYB-SK-050009-B Refree Back (a) The success message w Sign HandBack Success 	u ready to sign this eOffe ncepts, Inc. sh Number: 2 SIGN eOFFER Are you ready to sign this /ill display.	eoffer?	Confirm
 b) Click Confirm to "Are yo Company Name: Acme Management Co Solicitation Number: 2FYB-SK-050009-B Refree Back Back Che success message w Sign HandBack Success Contract Package has been successf 	u ready to sign this eOffe ncepts, Inc. sh Number: 2 SIGN eOFFER Are you ready to sign this vill display.	eOffer?	Confirm

http://apps.fss.gsa.gov/eoffersurvey/index.cfm

 r) The status of the contract package will change to <u>Awaiting CO esign</u> or it might indicate <u>Processing Vendor esign</u>. The CO will receive notification that the contract is ready for signature.

New eO	ffers					
Select Se	olicitation	Acti	ion			
2BMS-BN	M-200808-B Refresh#21(Schedule	007BMS) 🔽 💽	Submit Online]		
Saved ed	Offers					
Click on the	ID to view the event log for an Offer					
ID S	olicitation	Last Update		Stat	us	Actions
Nothing fou	ind to display.					
Submitte Click on the ID So	d eOffers ID to view the event log for an Offer olicitation	Last Update		Stat	us	Actions
Nothing fou	ind to display.					
Signed e	Offers ID to view the event log for an Offer					
ID	Solicitation	Last Update	Statu	5	Actions	
AGICR7XJ	2FYB-SK-050009-B Refresh#2	2010-02-03 14:57:1	4.28 <mark>6</mark> Awaitir	ng CO esign	View Offer	View Package
AGICR7XJ	2FYB-SK-050009-B Refresh#2	2010-02-03 14:59:1	7.17 Proces	sing Vendor esign	View Offer	View Package



s) Once the CO has signed the package, the "Status" will change to <u>Signed by Contracting</u> <u>Officer.</u>

Signed et Click on the	Offers ID to view the event log for an Of	fer		
ID	Solicitation	Last Update	Status	Actions
AGICR7XJ	2FYB-SK-050009-B Refresh#2	2010-02-04 11:04:18.746	Offer is in rejected status	View Offer View Package Download Package
AGICR7XJ	2FYB-SK-050009-B Refresh#2	2010-02-04 11:01:49.45	offer is in rejected statu-	View Offer View Caunage Download Paunage
CZ8NUN31	FCIS-RA-2009RA-B Refresh#19	2010-03-25 13:41:48.276	Signed by Contracting Officer	View Offer View Package Download Package

t) A notification email is sent to the Vendor (as shown below) stating the award letter will be mailed subsequently. Also right next to the *View Package* you will see the *Download Package* button.

Subject	t Vendor Notification for Award	cc
Dea Yot Ja	ar Sir/Madam ur e-offer against solicits ckie Jone. You will soon re	tion number FCIS-RA-2009RA-B refresh # 19 has been signed by ceive your official award letter.
Th	is is an auto generated ema	il. Please do not reply to this email address.

4.2 Rejecting the Contract Package

The contract package may be rejected by the Vendor if there is a discrepancy.

a) After the documents have been reviewed, the package may be rejected by clicking the **Reject** eOffer.

Company Name: Acme Management C	oncepts, Inc.	
Solicitation Number: 2FYB-SK-050009-B Ref	resh Number: 2	
	SIGN eOFFER	र
т	he following documents must be reviewed a	nd accepted before signing.
Documents *Required		
Name	Status	Actions
Standard Form 1449	Accepted by John Doe	View
Save and Exit	!	Sign eOffer <or> Reject eOffer</or>

The CO will receive an email notifying the contract package has been rejected. The CO will make the necessary corrections and recreate the contract package. A new email notification will be generated to the Vendor indicating the offer is ready for Review and Signature.



4.3 Downloading the Package (Windows Version)

The eOffer signed by the CO will appear under the **Signed eOffers** section on the **My eOffers** page. At this point the Offer Package may be downloaded.

a) Click Download Package against the eoffer which has been Signed by the Contracting Officer.

D	Solicitation	Last Update	Status	Actions
GICR7XJ	2FYB-SK-050009-B Refresh#2	2010-02-04 11:04:18.746	Offer is in rejected status	View Offer View Package Download Package
GICR7XJ	2FYB-SK-050009-B Refresh#2	2010-02-04 11:01:49.42	Offer is an rejected of the	View Offer View Package Download Package
CZ8NUN31	FCIS-RA-2009RA-B Refresh#19	2010-03-25 13:41:48.276	Signed by Contracting Officer	View Offer View Package Download Package

b) On the next screen click *Continue*.

Company Name:	Acme Management Concepts, Inc.	Status: F	Read Only
Solicitation Number:	2FYB-SK-050009-B Refresh# 2 View PDF	Schedule Number: S	Schedule 07702
- Download Pack	kage		
	Download Sign Contract Package		
	Do you really want to download this contract package ?		
	Continue		

c) <u>Please read the instructions carefully</u>, particularly about having Adobe Reader installed on your system.

Company Name: Acme Management Concepts, Inc.	
Solicitation Number: 2009 Cit-000009-B Refresh Number: 2	
DOWNLOAD eOFFER	
To access and retain an electronic copy of your eOffer package for your records, you must have the do not have the required Adobe software, you must first download it and return to this page once th activities on the Adobe Note his to indel the Accedent Reader.	Adobe Acrobat Reader V5 or V6 installed on your system. If yo e download and installation have been completed. Follow the
To access and retain an electronic copy of your eOffer package for your records, you must have the do not have the required Adobe software, you must first download it and return to this page once th instructions on the Adobe Web site to install the Acrobat Reader. Verify if you have Adobe Acrobat Reader installed. <u>Download Adobe Acrobat Reader</u> .	Adobe Acrobat Reader V5 or V6 installed on your system. If your download and installation have been completed. Follow the
To access and retain an electronic copy of your eOffer package for your records, you must have the do not have the required Adobe software, you must first download it and return to this page once th instructions on the Adobe Web site to install the Acrobat Reader. Verify if you have Adobe Acrobat Reader installed. Download Adobe Acrobat Reader. Click on the links below to download your eOffer package.	Adobe Acrobat Reader V5 or V6 installed on your system. If your download and installation have been completed. Follow the
To access and retain an electronic copy of your eOffer package for your records, you must have the do not have the required Adobe software, you must first download it and return to this page once th instructions on the Adobe Web site to install the Acrobat Reader. Verify if you have Adobe Acrobat Reader installed. Download Adobe Acrobat Reader. Click on the links below to download your eOffer package. Download my documents (Windows version). This download is original verifable conv of your eOffer package using the Approvelt verifier.	Adobe Acrobat Reader V5 or V6 installed on your system. If your download and installation have been completed. Follow the
To access and retain an electronic copy of your eOffer package for your records, you must have the do not have the required Adobe software, you must first download it and return to this page once th instructions on the Adobe Web site to install the Acrobat Reader. Verify if you have Adobe Acrobat Reader installed. <u>Download Adobe Acrobat Reader.</u> Click on the links below to download your eOffer package. <u>Download my documents (Windows version).</u> This download is original, verifiable copy of your eOffer package using the Approvelt verifier. <u>Download my documents (Windows version).</u>	Adobe Acrobat Reader V5 or V6 installed on your system. If your of the system of the s

d) Click on the link "Download my documents (Windows version)".



e) On the pop-up click *Run*. The **Silanis** installer will be initiated and it will install the Approvelt eSignature Verifier.



f) Click Next.

Silanis self-extracting installer	×
Silanis We Automate the Business Approval Process ^W	
This installation program will:	
 Install the ApproveIt eSignature Verifier. Copy your documents to your computer. Create a shortcut on your desktop named "Approved Documents". Launch the shortcut so you can view your downloaded documents. 	
Click the Next button to start the installation.	R
© Silanis Technology Inc., 2001-2004. All rights reserved.	N

g) Click Next.





h) Click Next.

🥵 Silanis - Approvelt Web Server - Verifier Software
Destination Folder Select a folder where the application will be installed.
The Wise Installation Wizard will install the files for Approvelt Web Server in the following folder. To install into a different folder, click the Browse button, and select another folder. You can choose not to install Approvelt Web Server by clicking Cancel to exit the Wise Installation Wizard.
Destination Folder C:\Program Files\Approvelt\ Browse
Wise Installation Wizard® < <u>B</u> ack Next > Cancel

i) Click Next.





j) The next screen will show you the installation progress.



k) After the installation you will see a "Approved Documents" short-cut on your desktop



I) Double click on this short-cut and you will see the pdf version of the **Form 1449** with all the contract details.





4.4 Downloading the Package (Non-Windows Version)

a) Click on the link Download my documents (Non-Windows version)



b) You will see a pop-up showing the MyContracts.zip file. Click Save.





c) Select a location to download this zip file to your computer, and then click **Save**.



d) Once the download is complete click **Open Folder** and you will see the zip file.





e) Unzip the file using any standard unzipping application such as WinZip and you will get a PDF version of the **Form 1449** with all the contract details (see example on next page).





A sample Form 1449 is shown below.

SOLICITA	TION/CONTR	ACT/ORDER F	OR COMMER	CIAL ITEMS	1. REQU	ISITION	NUMBER	PAGE 1 OF
2. CONTRACT N	0.	3. AWARD/EFFECTIV	E 4. ORDER NUME	BER	5. SOLIO	CITATIO	N NUMBER	6. SOLICITATION ISSUE
GS07F007	79W	Refer to 31	lc		FCIS-RA-2009RA-B REFRESH #19			DATE
7. FOR SOL	ICITATION ON CALL:	a. NAME	STREET1AND 2	2	b. TELEF calls)	PHONE	IUMBER (No collect	8. OFFER DUE DATE/ LOCAL TIME
9. ISSUED BY 100 STRE STREETST STERLING	EETIAND 2 TREE 3, VA, 20166	COD	E	10. THIS ACQUIS UNRESTRIC SET ASIDE: SMALL I HUBZON BUSINES 8(A) NAICS: SIZE STANDARI	ITON IS FED % BUSINESS IE SMALL SS	FOR	11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED X SEE SCHEDULE 138. THIS ORDER 1 13b. RATING	12. DISCOUNT TERMS
15. DELIVER TO		COD	E	16. ADMINISTER	D BY			CODE
ORDERING	G AGENCY			SEE BLC	OCK 9			
17a. CONTRACT OFFEROR Acme Mar 21400 RI	OR/ CODE	FACIL CODE Epts, Inc. STE 210	ITY	18a. PAYMENT W	IG AGE	ADE BY		CODE
DUNS Nun TELEPHONE NO.	nber :605691	807						
17b. CHECK OFFER	(IF REMITTANCE IS	DIFFERENT AND PUT S	SUCH ADDRESS IN	IS CHECKE				
19. ITEM NO.	\$	20. SCHEDULE OF SUPPLIE	S/SERVICES	2 QUA	21. NTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Solicitati RA Testing	on exclusivel	y for AR-					
25. ACCOUNTING	<i>(Use Reverse</i> G AND APPROPRIATI	and/or Attach Addition ON DATA	nal Sheets as Necessa	ry)			26. TOTAL AWARD AM	OUNT (For Govt. Use Only)
X 27a. SOLICITAT 27b. CONTRAC 28. CONTRA COPIES TO IS DELIVER ALL ADDITIONAL 30a. SIGNATURE	TION INCORPORATES BY T/PURCHASE ORDER IN CCTOR IS REQUIRED SSUING OFFICE. CO I TTEMS SET FORTH - SHEETS SUBJECT T OF OFFEROR/CONTI	V REFERENCE FAR 52.212- CORPORATES BY REFERENT TO SIGN THIS DOCUM NTRACTOR AGREES TO OR OTHERWISE IDENT O THE TERMS AND CO RACTOR 03/25/2010 by	1, 52.212.4. FAR 52.21 ICE FAR 52.212.4. FAR ENT AND RETURN O FURNISH AND MO DIVIDITIONS SPECIFIED	2:3 AND 52.212-5 AF 52.212-5 IS ATTACH N/A N ANY D HEREIN. 31a. UNITED STA	RE ATTACHE ED. ADDEN 29. AWAR ATED LOCK 5), I ET FORTH TES OF AN	ED. ADDI DA D OF CO INCLUDI HEREIN MERICA GNed	ARE AF	RE NOT ATTACHED RE NOT ATTACHED OFFER ON SOLICITATION CHANGES WHICH ARE EMS: ACTING OFFICERI V
30b. NAME AND	John Doe	ype or print)	30c. DATE SIGNED	31b. NAME OF CO		NG OFFI	CER (Type or print)	31c. DATE SIGNED
AUTHORIZED FOR PREVIOUS EDITIC	R LOCAL REPRODUC	TION		<u> </u>			STANDARD FO Prescribed by G	RM 1449 (REV. 4/2002) SA - FAR (48 CFR) 53.212



19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES					21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
	LINES A RA004 RA006	AWARDEI								
32a. QUANTITY	IN COLUMN	21 HAS BE	EN							
RECEIVED		INSPECTE		TED, AND CONFORMS	TO THE C	ONTRACT, EXCEP	T AS NO	TED:SEE AP	PENDIX SHEET	
32b. SIGNATURE OF AUTHORIZED GOVERNMENT 32c. DATE REPRESENTATIVE					320	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				
					329	g. E-MAIL OF AUT	HORIZED	GOVERNMENT REPRES	ENTATIVE	
33. SHIP NUMBE	FINAL	34. VC'	.K NUMBER	35. AMOUNT VERIF CORRECT FOR 40. PAID BY	IED 36.	PAYMENT	PART	AL FINAL	37. CHECK NUMBER	
					429 BEC	EIVED BY (Print)				
41b SIGNATURE AND TITLE OF CI ING OFFICER 41c. DATE 42b. RECEIVED AT (Location)										
42c. DAT						ATE REC'D (YY/MM/DD) 42d. TOTAL CONTAINERS				
							ST	ANDARD FORM 14	149 (REV. 4/2002) BACK	



Appendix

List of Approved Exceptions

52.202-1DEFINITIONS (JUL 2004) Approved Exception Text: This is a test 52.203-3GRATUITIES (APR 1984) Approved Exception Text:

Approved Exception Text: This is a test

52.204-4PRINTED OR COPIEI UBLE)ED ON RECYCL APER (JULY 2008) Approved Exception Text: We are taking exception t his alation

List Of Contract Documents

File Label: Copy of CCR Record File Name: TEST Upload File.doc Created : 3/23/2010 5:50:03 PM File Label: Plant Or Facility Address File Name: TEST Upload File.doc Created : 3/23/2010 5:50:05 PM File Label: Commercial Pricelist File Name: Price List.doc Created : 3/23/2010 5:50:01 PM File Label: Authorized Dealer(s) Information File Name: This_is_a_test_Dealer_Info_Doc.doc Created : 3/23/2010 5:50:04 PM File Label: Offer Responses File Name: Offer.pdf Created : 3/23/2010 5:50:04 PM File Label: ORCA Responses File Name: Orca.pdf Created : 3/23/2010 5:50:06 PM File Label: List Of Hazardous Materials File Name: TEST Upload File.doc Created : 3/23/2010 5:50:02 PM File Label: Organization Structure File Name: TEST Upload File.doc Created : 3/23/2010 5:50:01 PM